



STATE OF WASHINGTON

CONSERVATION COMMISSION

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READ ME

DATE: June 20, 2003
FROM: Bob Bottman, CD Boundaries Reconciliation Project
SUBJECT: How to Use the “Changes in Washington State Conservation District Boundaries” Document

There are two files in this Conservation District Boundaries folder: 1) this Read Me file, and 2) a larger document entitled *Changes in Washington State Conservation District Boundaries*. The purpose of this Read Me file is to explain the entries in the second document, referred to here as the CD Boundaries file, for short.

What’s in the CD Boundaries file?

The CD Boundaries file summarizes every boundary change made by every conservation district in the state since that district was organized. The first entry for every district is always the date on which it was organized. The remaining entries show boundary changes (including consolidation with other districts, and annexation of cities and towns) and name changes. All entries are in chronological order.

The far right hand column lists the cities and towns (and in some cases unincorporated areas) that are within the conservation district. This is important because in order to stand for election to a conservation district board, a person must be an elector of that district ([see RCW 42.04.020](#)) who resides within the district boundary ([see RCW 89.08.020](#)).

The CD Boundaries file has links from each conservation district in the Table of Contents to the page containing the information on that district.

What if my district doesn’t have all these certificates from the Secretary of State?

Your conservation district should have on file the original certificate for each and every action approved by the Commission, and subsequently certified by the Secretary of State. If your district has misplaced this documentation, and needs it for any reason, the Commission can provide a copy. Just contact your Field Operations Manager, or the Commission’s headquarters office.

<p>Please do not contact the Secretary of State’s office directly – they have asked the Commission to be the point-of-contact for any requests for duplicate certificates.</p>
